

# FACEWORK SKILLS CHALLENGE



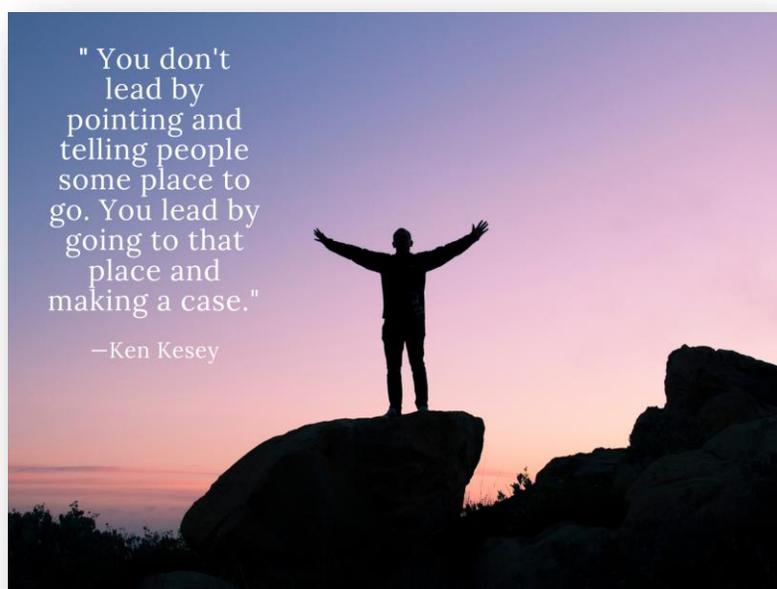
## LEADING OTHERS



### WHAT IS THIS SKILL?

Whether you are aware of it or not, humans want to be led. And we look for motivation, encouragement and a vision from others, often from a role model.

Experienced prejudice and bad social experiences can shake one's confidence in making their say heard, but everyone can develop skills and behaviours that will help them lead others successfully.



And in this Facework challenge we'll show you how you can improve your leadership skills and gain the confidence to lead.

Before you start, rate yourself on how good you think you are:



**BEING ENTERPRISING**  
Rate yourself



1

Not great



2

Need help



3

OK



4

Improving



5

Mastering

Score

LEADING OTHERS



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ARE YOU UP FOR THE CHALLENGE TO GET BETTER AT LEADING OTHERS? ?



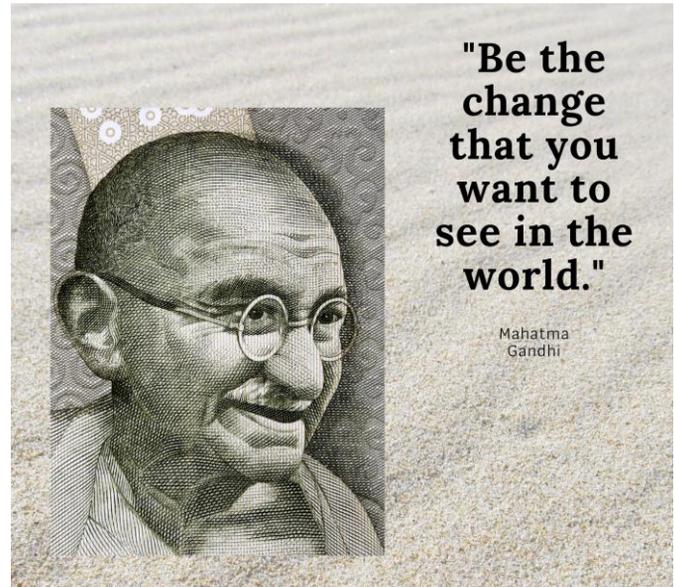


## WHY THIS SKILL IS VITAL FOR WORK

Businesses cannot function without leaders. Effectively leading others will make them perform well, which will contribute to the growth and success of the company.

Company leaders are always looking for other leaders – people they can delegate to and empower to take responsibility in the company, to teams or projects.

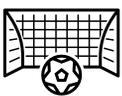
**Think:** Who do you know that is a good business leader ?



## Leading others is vital in the workplace because it:



**Provides focus to the employees, which pushes the team ahead.** Leaders need to motivate their team, so they work to their full potential.



**Ensures the team delivers on business objectives.** Those leading others need to coordinate the tasks of their team and ensure they are completed to meet the wider company goals.



**Takes accountability for decision-making.** A democratic decision is not always possible due to time constraints or the inability of coming to an agreement. A leader will need to step up to make the decision and take responsibility for it too.



**Increases a company's success by managing a group of people in an efficient way.** A business functions by leaders planning strategically, directing their team and then feeding back to the business.



## HOW THIS SKILL IS RELEVANT TO MY PERSONAL LIFE

**Leadership is important to your personal life because you can't depend on anyone else for your own success. So if you want to be successful, you must develop your personal leadership skills.**

**Don't think you have any leadership skills? Think again!**



**We all have leadership skills in us. Here are examples of some in everyday life:**

- ❖ Creating and completing a to-do list.
- ❖ Organising a meet-up with friends or family, for example through a Facebook event or a WhatsApp group.
- ❖ Listening to and putting yourself in a friend's position and giving them advice and support.
- ❖ Looking after someone, be it a younger family member or an elderly person needing help.
- ❖ When people think that something isn't possible and you come up with an idea, solving the problem.
- ❖ Setting up a campaign to mobilize your community to make a change.

**In short, being a good leader:**

- ✓ Forces you to look at yourself and take responsibility.
- ✓ Ensures that you set a good example for others.
- ✓ Makes you more empathetic as you consider the needs of your team.
- ✓ Enables you to make things change.

**To be a great leader, you need to start by leading yourself.**

Lars Sudmann



**WHO DO YOU KNOW ANYONE WHO IS A GOOD LEADER IN THEIR PERSONAL LIFE ?**



## How can I master this skill?

Although leadership styles vary a lot and the question of what makes someone a great leader is widely debated, there are several key skills that will make you good at leading others.

Here are 5 very important ones!



What makes a great leader?

Knowing leading is a privilege

Leaders must understand that leading others is an acquired privilege, not a right. With leadership comes great responsibility of other people. Good leaders remember that they have been put in a position to serve others e.g., their customers, investors and team, not themselves.

Communication

One of the most important areas of work for a leader is delegating and managing work. This requires clear and consistent communication so employees can complete tasks well.

Understanding Others

To successfully lead others, you need to understand what makes them function well. If you understand what drives and motivates your people, you will help them perform at their best.

A Sense of Mission

As a leader, you need to give people a sense of purpose to make them feel fulfilled. This will motivate them to perform well.

Managing & Leading Through Performance

A good leader or manager will lead by setting an example for others to follow. Both giving and asking for feedback is essential. But you also need to manage the formal processes in your organization such as through performance reviews.



In this challenge we will help you to develop your leadership skills by looking at your strengths and weaknesses!

## 1. Identify your strengths and weaknesses.

Every leader is different and has a different method of leading, known as 'leadership style'. The key to developing this is to know and work with your strengths and weaknesses. Write down



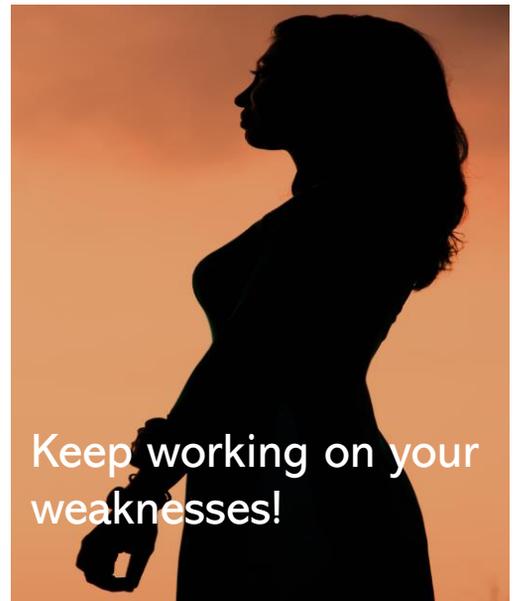
If you don't know your weaknesses who could you ask to give you honest feedback?

### 3 strengths:

- a.) .....
- b.) .....
- c.) .....

### and 3 weaknesses:

- a.) .....
- b.) .....
- c.) .....



Keep working on your weaknesses!

## 2. Choose one of your weaknesses and improve it by volunteering for a new task.

This could be at school, college or even in your personal life. For example, if your weakness is public speaking, volunteer to do the next presentation at college or present something to your friends or family. This will help you gain confidence in the skill and you will become better at it!

Now rate yourself again on how good you think you are:

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And finally....



Why not send this page to someone you know who needs some encouragement and confidence to take a leadership stand.

Find more inspiration on leadership at:

- **How to be a great leader**  
[https://www.ted.com/playlists/140/how\\_leaders\\_inspire](https://www.ted.com/playlists/140/how_leaders_inspire)
- **Talks by brilliant kids and teens**  
[https://www.ted.com/playlists/129/ted\\_under\\_20](https://www.ted.com/playlists/129/ted_under_20)
- **How fearless women lead**  
<https://www.ted.com/topics/leadership>

# LEARNING BY DOING



1. To continue being better at **Leading Others** what am I going to



stop doing? .....

continue doing? .....

start doing? .....

2. Who is going to help me keep on track?

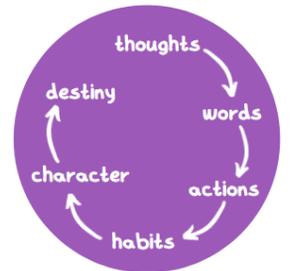
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3. How will I see the difference?

one week .....

one month .....

one year.....



4. Who will I share my knowledge of this skill with?



.....



5. Which Character Strengths will I need? Highlight them below!

Appreciating Others	Bravery	Creativity	Curiosity	Fairness	Forgiveness	Gratitude	Honesty
Hope	Humility	Humour	Judgement	Kindness	Leadership	Love	Love of Learning
Perseverance	Perspective	Prudence	Self Regulation	Social Intelligence	Spirituality	Teamwork	Zest

Learn more about Character Strengths at [www.facework.online](http://www.facework.online)

6. What would you change, add or remove to improve this worksheet ?

send suggestions to [info@facework.online](mailto:info@facework.online)